

# Australian Bridge Directors Association

## Minutes of 2013 Annual General Meeting held at Rydges Lakeside Sunday 20<sup>th</sup> January 2013

- Quorum:** Chairman Sean Mullamphy opened the meeting with a quorum at 1840.
- Attendance:** (from the Register): Ed Barnes, Peter Busch, Heather Cupitt, Arie Geursen, Laurie Kelso, Matthew McManus, Sean Mullamphy, Rick Nehmy Dave Parham and Margaret Pisko plus observers Sally Clarke, Kerry Caruthers and Michael Ware.
- Apologies:** Bruce Crossman, Jon Free, Julie Jeffries, Sandra McBain, John McIlrath, Graham Rusher, Geoff Schaller, and Gary Wilson.
- Minutes:** The minutes of the Annual General meeting as posted on the ABDA Website and circulated to all members were taken as read and accepted.
- Matters Arising:** The lack of attendees at the AGM was discussed, and the President and Secretary/Treasurer will review advertising of the 2014 AGM.
- President's Report:** The President reported that the Melbourne Seminar had been a success, with 50 attendees and an updated syllabus focussed on educating local Directors, and thanked the Webmaster for his work on the new Website.
- Treasurer's Report:** The Treasurer noted a successful year financially. Please see the attached written Report tabled at the meeting.
- Webmaster's Report:** The Webmaster noted his completion of the upgraded ABDA site and his intention to make it a resource of first resort. The President commended his efforts.
- Issues with .gmail.com addresses and members being unable to access the member's only part of the Directors Forum were discussed. The Webmaster will continue to monitor and rectify these, and will insert a link to the web address.
- Activity Program:** The precise location of the 2013 Directors Seminar has yet to be determined, but it will be in Queensland, hopefully North Queensland. One suggestion was that it could be combined with the ANC.
- Auditor:** After a wide ranging discussion, Michael Ware offered his services as Honorary Auditor, and was duly appointed by acclamation. *[Note: Michael is a member of the New Zealand Institute of Chartered Accounts, currently Finance Manager, Auckland University of Technology, a New Zealand National Bridge Director and a NZ Bridge Representative 2011, 2012, 2013]*
- The Secretary/Treasurer is to explore options for cheaper accounting software.
- Other Business:** Although not directly an ABDA issue, the meeting discussed the use of Multi 2s, and this led to a discussion of the sense of disadvantage amongst newer players who lack detailed or sufficient knowledge of more advanced and sophisticated systems.
- Close:** The meeting closed at 1920. The 2014 AGM and election of Office Bearers will be during the 2014 Summer Festival at a location, date and time to be determined and published on the ABDA Website.

# Australian Bridge Directors Association

## Balance Sheet

### As of December 31, 2012

	<u>Dec 31, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
ANZ Current Account	24.98
Commonwealth Current Account	10,267.97
Commonwealth Term Deposit	33,684.23
<b>Total Chequing/Savings</b>	<u>43,977.18</u>
<b>Other Current Assets</b>	
Cash Account	248.80
Seminar Cash Account	-55.00
<b>Total Other Current Assets</b>	<u>193.80</u>
<b>Total Current Assets</b>	<u>44,170.98</u>
<b>TOTAL ASSETS</b>	<u><u>44,170.98</u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Subscriptions in advance	1,325.00
<b>Total Other Current Liabilities</b>	<u>1,325.00</u>
<b>Total Current Liabilities</b>	<u>1,325.00</u>
<b>TOTAL LIABILITIES</b>	<u><u>1,325.00</u></u>
<b>NET ASSETS</b>	<u><u>42,845.98</u></u>
<b>EQUITY</b>	
Retained Earnings	36,863.97
Net Income	5,982.01
<b>TOTAL EQUITY</b>	<u><u>42,845.98</u></u>

**Australian Bridge Directors Association**  
**Income and Expenditure Account**  
**Year Ended 31 December 2012**

	Jan - Dec 12	Jan - Dec 11	\$ Change
<b>Ordinary Income/Expense</b>			
Income			
Gifts and Donations Income	0.00	19.00	-19.00
Grants	6,000.00	6,000.00	0.00
Membership Subscriptions	6,825.00	6,175.00	650.00
Miscellaneous Income	0.00	250.00	-250.00
Name Badges	0.00	35.00	-35.00
Seminar Income	2,545.00	4,970.00	-2,425.00
Term Deposit From ANZ	38,170.34	0.00	38,170.34
<b>Total Income</b>	<b>53,540.34</b>	<b>17,449.00</b>	<b>36,091.34</b>
Expense			
AGM Expenses	265.00	342.00	-77.00
Bank Service Charges	39.83	45.00	-5.17
Bulletin Expenses	0.00	2,000.00	-2,000.00
Printing, Postage & Stationery	260.50	278.45	-17.95
Professional Fees			
Audit	0.00	1,793.00	-1,793.00
<b>Total Professional Fees</b>	<b>0.00</b>	<b>1,793.00</b>	<b>-1,793.00</b>
Seminar expenses			
National Directors Dinner	745.80	470.00	275.80
Other expense	74.07	0.00	74.07
Travel & accommodation	3,187.59	3,502.74	-315.15
Travel subsidies	3,617.10	5,954.00	-2,336.90
Venue expenses	1,900.00	2,802.60	-902.60
<b>Total Seminar expenses</b>	<b>9,524.56</b>	<b>12,729.34</b>	<b>-3,204.78</b>
Software Expense	635.00	769.09	-134.09
Supplies	15.44	0.00	15.44
Travel & Ent			
Meals	0.00	18.00	-18.00
Travel	0.00	424.64	-424.64
Travel & Ent - Other	0.00	0.00	0.00
<b>Total Travel &amp; Ent</b>	<b>0.00</b>	<b>442.64</b>	<b>-442.64</b>
Website expense	132.00	110.00	22.00
<b>Total Expense</b>	<b>10,872.33</b>	<b>18,509.52</b>	<b>-7,637.19</b>
<b>Net Ordinary Income</b>	<b>42,668.01</b>	<b>-1,060.52</b>	<b>43,728.53</b>
<b>Other Income/Expense</b>			
Other Income			
Interest Income	1,484.34	1,248.35	235.99
Other Income	-38,170.34	0.00	-38,170.34
<b>Total Other Income</b>	<b>-36,686.00</b>	<b>1,248.35</b>	<b>-37,934.35</b>
<b>Net Other Income</b>	<b>-36,686.00</b>	<b>1,248.35</b>	<b>-37,934.35</b>
<b>Net Income</b>	<b>5,982.01</b>	<b>187.83</b>	<b>5,794.18</b>

# **AUSTRALIA BRIDGE DIRECTORS ASSOCIATION**

## **Secretary/Treasurer's Report 2012**

I was appointed ABDA Secretary/Treasurer at the last Annual General meeting in January 2012, and I wish to acknowledge the support and guidance of my predecessor, Mike Phillips, as well as the ongoing support and goodwill of our membership.. As I am not an accountant early in my tenure I attended a one day training course to learn the basics of the ABDA accounting software – Quickbooks, and continue to develop my bookkeeping skills.

The attached financial statements present the results of ABDA for the year ended 31 December 2012 and the Balance Sheet at that date. In accordance with the constitution the accounts will be audited in conjunction with the 2013 accounts.

The year resulted in a surplus of \$5982, compared with a surplus of \$181 in 2011. The difference is largely due to the less expensive 2012 Directors Seminar in Melbourne and the lack of audit expenses. The 2012 Seminar attracted 50 attendees over the two days, with 20 of these being entitled to travel subsidies, some very modest. By contrast, the 2011 Sydney seminar attracted 97 participants, of whom almost half received a subsidy.

The ABF has again very generously provided a \$6000 grant towards the cost of ABDA operations. Some Seminar attendees were also provided with additional financial support by their organisations.

The Balance sheet shows net assets of \$42,895, the bulk of which is held in a rolling term deposit.

During the year the two ABDA accounts (the operating account and the term deposit) were moved from the ANZ to the Commonwealth Bank.

There were 270 financial members as at 31/12/12. During the year the membership list was reviewed and updated as all unfinancial members were followed up, and then unfinancial members removed from full access to the ABDA Directors Forum.

Richard Nehmy  
Secretary/Treasurer  
January 2013

# **AUSTRALIA BRIDGE DIRECTORS' ASSOCIATION**

## **WEBMASTER'S REPORT 2012**

I was appointed ABDA Webmaster at the last Annual General meeting in January 2012. The previous webmaster, Gary Wilson, passed across control of the existing site which consisted of a handful of pages on the ABF's site, plus the Director's Forum consisting of four List Groups, some with public accessibility and some restricted to ABDA members.

During the year, I completely revised the look and feel of the web site's main pages. Existing content was copied across to the new site, and a significant amount of new material was added. The site now contains information and web link on bridge laws, movements, training, publications, scoring software, equipment including table-top scoring units and dealing machines, and more.

It is my hope that the ABDA web site becomes the first port of call for anyone wanting information affecting bridge directing in Australia. To achieve that, we need to ensure that the information is complete and accurate, and I ask that ABDA members and others tell us about new resources they may come across that they feel might be relevant (either documents or links to web pages), and to advise us if any of the current information is incomplete or out of date. I also urge all State associations to keep up informed of upcoming training seminars.

The ABDA Forums are also a great resource, especially for non-directors who want to ask the experts a question in the Dear Director column. Matt McManus moderates this forum, and he continues to do an excellent job, providing answers that are complete and concise. I think this resource is under-utilised – there are hundreds, possibly thousands of bridge directors around Australia, there must be many issues that they would like an expert opinion on. As a further benefit, the more this forum is used, the bigger the archive becomes, providing a very useful resource in itself.

I hope that the ABDA site can be promoted widely throughout Australia. I ask all members to go back to their home club and State association and ensure all their club directors and even players are aware of the site and the forums.

**Peter Busch**

**ABDA Webmaster**

January 2013